

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans



Sligo County Council
Comhairle Chontae Shligigh

Sligo.

Appendix 1

(If there is a discrepancy between this document and the PDF version, the PDF version will take precedence)

Lease Hire Requirements and Vehicle Specification

Tenderers must provide with the tender a detailed comment on each paragraph of Appendix 1. This must be done using the Microsoft Word version of Appendix 1.

Tenders must insert confirmation of their compliance with each clause after each paragraph.

Simple compliance with the requirements set out in Section 1 *Lease Hire Requirements* and Section 2 *Specification of Requirements*, as well as all additional information provided on Section 2 (details on the vehicles offered) will be scored under 'Criterion A - Fitness for purpose of the Product/Service offered'.

All additional information provided on Section 1 *Lease Hire Requirements* will be scored under 'Criterion B - Details on Lease Hire with Maintenance'.

In the absence of a comment being submitted, it will be understood that the clause in question will be complied with in full.

A Microsoft Word version of Appendix 1 has been attached to the Etenders notice which can be easily edited to add comments.

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1. LEASE HIRE REQUIREMENTS

1.1. GENERAL

The annual kilometres per vehicle are not expected to exceed 20,000 kilometres per year.

Full maintenance must be included.

Tyres must be replaced free of charge when worn to the 1.6 mm limit, regardless of the tyres mileage, age, reason or cause of the tyre wear. This cost must be built into your lease hire with maintenance cost as stated in the form of tender.

The vehicle supplied to Sligo County Council must be kept fully taxed and tested by the Tenderer at no extra expense to the County Council.

The tenderer is liable for any increases in costs of motor tax and the Commercial Vehicle Roadworthiness Testing during the period of the lease.

1.2. PENALTIES

The tenderer must not impose penalties for excess annual kilometres provided the average annual kilometres across all the vehicles leased does not exceed the 20,000 kilometres per year, per vehicle.

Please state in your tender submission what, if any, are the cost penalties if the average kilometres for all vehicles exceed the above limit.

The penalty, if any, must quote a rate per kilometre for every kilometre in excess of the estimated annual kilometres. However, it is a condition of the contract that if a Tenderer imposes a cost penalty for excess kilometres and the actual average kilometres for all vehicles at the end of the lease period is below the above limit, then the Tenderer must reimburse/credit Sligo County Council the same costs (i.e. using the same rate per hour) for the amount of kilometres below the expected amount.

If a Tenderer states that no penalties apply for excess kilometres then Sligo County Council will not seek reimbursement/credit for vehicles that are returned with kilometres below the above limits.

If a Tenderer fails to state what penalties, if any, apply it will be taken as a condition of the contract that no penalties apply for excess annual kilometres.

1.3. EARLY TERMINATION OF THE CONTRACT

The lease hire contract will be for 4 years, however, after 18 months of the lease hire contract has elapsed, Sligo County Council reserves the right to return up to 20 percent of the lease hire vehicles to the Contractor without incurring any cost penalties for the early termination of the lease.

In the event of Sligo County Council implementing this clause, Sligo County Council will issue a two month notice of the return of the vehicles.

Where less than ten vehicles are on lease hire and a vehicle lease is being terminated early, the early termination charge, if any, will be reduced on a pro rata basis.

For example, if five vehicles are on lease hire from a contractor and one vehicle is returned early, a maximum 50% of the early termination charge may be applied to the returned vehicle.

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The Tenderer must clearly state what penalties if any will be applied if Sligo County Council wish to terminate the remaining 90% of the lease hire vehicles within the lease period.

If a Tenderer fails to state what penalties, if any, apply for the early termination of the contract it will be taken as a condition of the contract that no penalties apply.

Furthermore, if penalties apply, they will apply to the finance element of the lease only.

In this regard, it is a condition of the contract that under no circumstances will Sligo County Council pay early termination charges on the maintenance element of the lease.

1.4. TAX AND VEHICLE ROADWORTHINESS TESTING

Vehicles supplied must be kept fully taxed by the Tenderer at no extra expense to Sligo County Council.

The tenderer is liable for any increases in Road Tax during the life of the lease.

All original tax discs must be sent to Sligo County Council by such time to allow such that they can be in the vehicles before the old disc is out of date.

All tax discs must arrive in Sligo County Council before the 15th of the month previous to the expiry date of the current Motor tax disc.

If a vehicle is not taxed for all or part of a month or if a vehicle does not have a current tax disc displayed on the windscreen for all or part of the month the Tenderer will not be paid for the lease hire of the vehicle for the days when Motor Tax was unavailable.

The Tenderer will be responsible for submitting the vehicle for its Commercial Vehicle Roadworthiness Test (CVRT) at no extra cost to Sligo County Council and is liable for the costs of any repairs necessary for the vehicle to pass its CVRT.

The Tenderer is also responsible for supplying a driver to pick up and drop off the vehicle for the roadworthiness testing.

1.5. VEHICLE MAINTENANCE/SERVICE

Tenderers are required to clearly outline the proposed maintenance/service programs for the vehicles and any ancillary equipment mounted on the vehicles.

The Tenderer must specify the frequency of maintenance and methodology for handling maintenance including communication, scheduling, replacement vehicles, etc.

Full maintenance must be provided and be 24/7 coverage.

Full maintenance must include all parts warranty for vehicles including the engine.

All vehicles must be serviced in accordance with the manufacturers recommendations based on kilometres/hours worked or at a minimum once every 12 months whichever comes sooner.

Where an Ad-blue tank is fitted to the vehicle, maintenance must include topping up the tank with Ad-blue free of charge on each maintenance and preventative maintenance inspection.

It is the Tenderer's responsibility to ensure the vehicle is maintained and serviced.

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1.6. MAINTENANCE/SERVICE SCHEDULE AND COMMUNICATION

It is the responsibility of the Tenderer to create a maintenance schedule and inform the Fleet Nominated Person in Sligo County Council Machinery yard when maintenance is due.

The Tenderer must notify the Fleet Nominated Person electronically when maintenance tasks have been completed.

The Tenderer must obtain approval for all unscheduled maintenance work from the Fleet Nominated Person prior to commencement of the work.

A replacement vehicle must be supplied free of charge during maintenance.

The vehicles must be maintained inside a convenient area in or adjacent to Sligo County.

Preferably the Tenderer's workshop must be located within 20 km radius of Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39.

The Tenderer must specify the location where maintenance and repairs will take place. The tenderers must provide a vehicle collection and delivery service free of charge for all servicing, maintenance, breakdown and repairs.

1.7. NOTIFICATION OF REGULAR SERVICE & MAINTENANCE

The tenderer must provide on the receipt of the vehicle to Sligo County Council the major service intervals and maintenance schedule as recommended by the manufacturer (whether by dates / kilometres / notification from the vehicle's ECU) for the vehicle and vehicle mounted equipment.

This data must be provided electronically where possible to the Fleet Nominated person.

The tenderer must also supply a detailed listing (including drawings) of the work that each vehicle will undergo as part of the service and maintenance schedule.

The Tenderer must give four weeks' notice in writing to Sligo County Council of planned maintenance, service or warranty work for a vehicle.

The Tenderer must give five days' notice to Sligo County Council of the registration of any new vehicle or replacement vehicle to arrange insurance cover for the vehicle by Sligo County Council.

1.8. SERVICE & MAINTENANCE RECORDS

The Tenderer must keep all vehicle service and maintenance records in electronic format.

Access to all vehicle service and maintenance records must be provided to authorised Sligo County Council personnel via a live, online document storage platform.

It is the responsibility of the Tenderer to train relevant Sligo County Council staff in the use of any such platform.

In the absence of a suitable online document storage platform, comprehensive service and maintenance records must be made available in electronic format within 48 hours of receipt of a request from Sligo County Council.

Every six months the tenderer must supply in electronic format a summary spreadsheet of the maintenance and service history of each vehicle (including the cost of any chargeable work) to Fleet Management Services.

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The information in this summary spreadsheet must be accurate and verifiable with reference to relevant documentation (job cards, invoices).

1.9. PREVENTATIVE MAINTENANCE INSPECTIONS (PMI)

The successful Tenderer is responsible for carrying out Preventative Maintenance Inspections (PMIs) on the vehicles at no extra cost to Sligo County Council.

The vehicles must be inspected as per Paragraph 5 of SI No 348 of 2013 Road Safety Authority (Commercial Vehicle Roadworthiness) (Vehicle Maintenance and Repair) Regulations 2013 at regular inspection intervals.

It is anticipated that the vehicles will require inspection once every **26 weeks**, or more frequently if required by the Fleet Nominated Person.

This is a comprehensive, periodic, detailed roadworthiness and safety inspection carried out by a person by reason of his or her training, qualifications or experience, has the expertise to assess the roadworthiness and safety of the vehicle.

The tenderer must use their own personnel or external services of suitably qualified and experienced contractors to provide the roadworthiness and safety inspection service.

The tenderer must provide:

- (i). A detailed roadworthiness and safety inspection service for the lease hired vehicles.
- (ii). A roadworthiness inspection report is required for all vehicles inspected in accordance with SI 348 of 2013.

The Tenderer must email a copy of the roadworthiness inspection report to the Fleet Nominated Person and also keep a copy of the inspection on file by the tenderer for examination by Sligo County Council as required.

- (iii). A brake test report must be included. The test must include a decelerometer brake test as a minimum and report on service brake performance, emergency/secondary brake performance and parking brake performance. Tenderers who are in a position to provide a full workshop brake test on a roller brake tester must state this in their tender submission.
- (iv). The inspection must include an inspection of all items covered on the CVRT statutory annual test and must also include all items recommended to be checked by the particular vehicle manufacturer.
- (v). Defects identified must be coded as follows:
 - (a) **II** - Immediate attention item. A safety related defect requiring the vehicle to be put off the road until the defect is corrected.
 - (b) **PI** - Prompt attention item. Has the potential to become an "II" if not repaired.
 - (c) **AI** - Advisory item.
 - (d) **RI** - Reliability repair item. If the fault/wear is not corrected it is likely to become an issue before the next inspection/service/CVRT.
 - (e) **D** - If "D" is placed after any of the above items, e.g. "AID" this means the fault should have been identified in the daily driver walk-around inspection.
- (vi). The inspection must be carried out either in Council Machinery yard (subject to Yard suitability and adequate space and prior agreement with Fleet Nominated Person in Sligo County Council Machinery yard) or the tenderer's workshop. The

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Tenderer is responsible for informing the Fleet Nominated Person that an inspection is due. The exact date, time and location of the inspection will be agreed with the Fleet Nominated Person.

- (vii). The tenderer must provide the services with skill and expertise and in a first class professional, diligent and conscientious manner, and must ensure that all of its personnel and sub-contractors involved in the provision of the services must perform the services accordingly and in compliance with the Council's requirements and instructions.
- (viii). The tenderer's inspection facility/workshop must be located inside a convenient area to Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39. The Tenderer must specify the location of the workshop.
- (ix). The tenderer is responsible for all Health and Safety relating to the service and must carry out a documented risk assessment prior to all inspections. If carrying out an inspection in a Council Machinery yard, the environs of the inspection area must be outlined by cones or some mechanism to highlight that an inspection is taking place on the vehicle.
- (x). The tenderer must provide an appropriate inspection facility/workshop that meets all health and safety and statutory requirements and is equipped to enable the safe and efficient inspection of vehicles to CVRT standard.
- (xi). The tenderer must provide sufficient qualified and duly authorised staff to respond to requests for inspections promptly and without delay.
- (xii). The tenderer must be able to provide this service at the discretion of Sligo County Council at the following locations:
 - Onsite in Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39 (subject to suitability and adequate space and prior agreement with Fleet Nominated Person in Sligo County Council Machinery yard)
 - In the tenderer's inspection facility/workshop
- (xiii). The Tenderer is also responsible for supplying a driver to pick up and drop off the vehicle for the Preventative Maintenance Inspection.

The Tenderer must specify details of the breakdown recovery service provided. The vehicles will be working outside normal working hours and therefore a breakdown service must be available on a 24/7 basis. The subcontractors must have a maximum call out time of 2 hours to repair, replace or remove a vehicle breakdown.

1.10. CHARGEABLE WORK FOR ACCIDENT DAMAGE

Tenderer's must provide with their tender submission their labour rate per hour for chargeable work (excluding vat), see TRD, Form of Tender.

The County Council reserves the right to use its own staff or approved contractors for chargeable work. The tenderer will supply all spare parts and replacement components required to repair vehicles, however, Sligo County Council retains the right when it so wishes to supply spare parts and replacement components for the repair of vehicles. Parts fitted, must be to the original manufacturer's specification and the tenderer must furnish a copy of the original invoice for the replacement part from the original manufacturer, if so requested. The tenderer is to ensure they meet all health and safety requirements when completing chargeable work. The tender must obtain approval from Sligo County Council

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prior to starting any chargeable work and it is at Sligo County Council's total discretion as to what chargeable work will be completed on a vehicle.

1.11. PREVENTATIVE MAINTENANCE/RUNNING REPAIRS

The tenderer must provide on the receipt of the vehicle to Sligo County Council a list of the preventative maintenance checks and the intervals required for each vehicle type. The list as a minimum must include all the manufacturer's preventative checks.

1.12. TRANSPORTING OF VEHICLES

The tenderer is responsible for supplying the drivers for the collection and return of vehicles from Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39 for all breakdowns, repairs, maintenance, servicing, inspections, CVRTs and roadworthiness tests.

1.13. REPLACEMENT VEHICLES

The Tenderer must supply to Sligo County Council a replacement vehicle of similar type / specification, free of charge when the vehicle is removed / off the road for its CVRT, maintenance, inspection, servicing or breakdown.

1.14. VEHICLE DOWNTIME

If a replacement vehicle is not provided, once a vehicle is out of service for more than 24 hours, either as a result of breakdown that was not due to the fault of Sligo County Council or for routine maintenance or completion of CVRT, then the vehicle will be off hire, until it resumes service with Sligo County Council. All tenderers must price for this scenario accordingly.

Tenderers must provide a similar replacement vehicle as per 1.13 so that any hire agreement can continue.

1.15. SERVICE DATE LABEL

The Tenderer is responsible for completing a next service due date label and for it to be displayed on the windscreen or other convenient location.

1.16. COSTING OF REPAIRS AND OWN DAMAGE

Tenderer will use a recognised database product that simplifies the repair and service estimating process. The database will contain vehicle manufacturers' recommended repair times, service schedules and selected part numbers/prices for vehicles, i.e. Glass's ICME Plus (Integrated Catalogue of Motor Estimates) or equivalent. In the case of a disagreement between the tenderer and Sligo County Council on the cost of repair or servicing to a vehicle, the tenderer must supply a cost analysis from the database system to support their cost.

1.17. MINOR REPAIRS

Where possible all minor repairs must be carried out in Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39 (subject to suitability and

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adequate space and prior agreement with Fleet Nominated Person in Sligo County Council Machinery yard). Preferably at the Tenderer's workshop located within 20 km radius of Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39.

1.18. SUPPORT

The Tenderer must provide 24/7 support with dedicated Service Engineers and must supply their contacts details, this must include names, telephone numbers and their area of expertise in their tender submission. The Tenderer must also send a monthly on-call schedule for each of the personnel to Sligo County Council.

1.19. SAFETY INSPECTIONS

The Tenderer must specify what if any safety inspections are required on any equipment mounted on the vehicle and specify the inspection intervals.

The tenderer is responsible to ensure that all equipment mounted on the vehicle is tested as per the Safety, Health and Welfare at Work (General Application) Regulations 2007 (S.I. No. 299 of 2007) and Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2007 (S.I. No. 732 of 2007) and a copy of the report of thorough examination as per this Regulation is supplied to Sligo County Council, within 10 days of completion of the report.

Failure to comply with this clause may result in the vehicle being removed from lease hire until completion of the report of thorough examination and any and all recommendations for the equipment have been completed.

A Risk Assessment is required for all vehicle customisation.

1.20. SAFETY INSPECTION CHECKLIST

The tenderer must supply on delivery of the vehicle to Sligo County Council a daily checklist for the vehicle and equipment to be performed by the driver for the efficient and reliable working of the vehicle and equipment.

The Daily checklist must set out the manufacturer's required safety checks for the vehicle type and equipment and a suitable holder must be provided in the cab for the vehicle daily checklist on all vehicle types.

1.21. COMPLETION OF LEASE HIRE CONTRACT

The lease hire contract will be deemed to have completed when at the end of 4 years, Sligo County Council have made the final monthly instalment. At the end of the primary hire period the contract may be extended with the agreement of both parties for a further period not to exceed two years.

1.22. GENERAL CONDITIONS OF PURCHASE OF SUPPLIES

The General Conditions of Purchase of Supplies document is attached to the etenders notice on the Irish Government Procurement Opportunities Portal www.etenders.gov.ie, confirm you have read and will comply with these requirements.

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1.23. CONFLICT OF DOCUMENTATION

In the event of a conflict between this document and Sligo County Council's General Conditions of Purchase of Supplies and the successful tenderer's lease hire contract terms and conditions, this document and Sligo County Council's General Conditions of Purchase of Supplies will take precedence over the tenderer's documents.

1.24. CONTRACT PARTIES

The lease hire contract will be between the tenderer and Sligo County Council.

1.25. CONTRACT REVIEW

A regular review of this contract will be required at 6 monthly intervals for the duration of the hire period between senior managers of the contractor and Sligo County Council.

The purpose of the contract review is for assessing the operational and commercial performance of the contract, to review the delivery of the services and any failures to meet this specification.

Consistent underperformance identified at contract review along with the contractor's efforts to and success in rectifying the failures brought to their attention may be taken into account in the awarding of future contracts.

1.26. DOCUMENTATION AND AUDIT

All documentation related to the vehicle and ancillary equipment servicing, maintenance, safety and financial correspondence must be retained by the Tenderer for a minimum period of two years from the date the lease hire contract expires and it must be made available for examination on request by Sligo County Council.

The Tenderer will allow Sligo County Council access to their premises on request on a regular basis (every 6 months) to audit the procedures and all electronic and hardcopy documentation related to Sligo County Council vehicles.

The Tenderer will respond to any non-conformances identified by Sligo County Council during the audit within 21 days with a corrective action plan.

1.27. FINANCIAL TRANSACTIONS

The Tenderer will be responsible for supplying the following data with monthly invoices:

The necessary documentation proof to support invoices, such as records of service, maintenance and repair for the invoiced month. Confirmation of all payments received for the preceding month.

Sligo County Council will not approve an invoice for payment until such time as the list of items above has been supplied.

1.28. VEHICLE PAINTING OR TOUCH-UP/DEGREASING OPERATIONS

Where a tenderer is painting or performing touch-up/degreasing operations on a vehicle, the tenderer is required to be registered with a local authority and have a current certificate of Compliance as per S.I. No. 199 of 2007.

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This refers to a “vehicle refinishing installation” meaning any industrial or commercial coating activity and associated degreasing activities performing the coating of road vehicles as defined in Directive 70/156/EEC3, or part of them, carried out as part of vehicle repair, conservation or decoration outside of manufacturing installations. This statutory instrument also regulates the use by a vehicle refinishing installation of vehicle refinishing products containing volatile organic compounds.

1.29. END OF CONTRACT CHARGES

At the end of the contract, Sligo County Council will return the vehicles to the tenderer, in a reasonable state of repair. If a tenderer believes there is damage above normal wear and tear in comparison to the age of the vehicle and they wish to charge Sligo County Council, the tenderer is required to inspect the vehicle with a Sligo County Council inspector and to agree on the repair work/cost prior to any work being completed on the vehicle. An inspector from Sligo County Council will issue a signed authorisation, with estimated costing to the tenderer. Sligo County Council will not entertain any request for payment for repair work unless a Sligo County Council inspector has inspected the vehicle and issued a signed authorisation prior to the work being commenced.

Where an invoice for end of contract damage to a vehicle is submitted by a contractor and Sligo County Council considers the invoice excessively high relative to the average trade value of such vehicles (i.e. the invoice is greater than 50% of the average trade value of vehicles of that make, model and age) then in such circumstances Sligo County Council reserves the right, if it so wishes, to pay no more for end of contract damages than the difference between the average trade value of such vehicles and the trade value of the un-repaired returned lease vehicle. If the parties cannot agree the trade values of the vehicles then an independent assessor agreed by both parties and paid for by both parties must be appointed to do this. If either party does not accept the valuations of the independent assessor and both parties are still in dispute then Sligo County Council reserves the right to invoke the dispute resolution clause in paragraph 22 of Sligo County Council's General Terms and Conditions for the Purchase of Supplies.

1.30. GLOBAL POSITIONING SYSTEMS (GPS)

There may be a requirement at the discretion of Sligo County Council that vehicles on lease hire must be tracked using GPS technology. Sligo County Council will pay for the installation of the GPS device into the lease hire vehicle and all associated network costs. The tenderer must confirm their agreement to allow Sligo County Council to install a GPS device into the lease hire vehicle. The GPS device and all associated information from the GPS technology remains the sole property of Sligo County Council.

1.31. PUNCTURE REPAIR

The contractor must have a puncture repair service and be 24/7 coverage. The contractor must have a maximum call out time of two (2) hours to attend a vehicle.

Sligo County Council reserves the right to use its own puncture repair service if it so wishes.

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1.32. EUROPEAN NORMS STANDARDS

The vehicle and all equipment especially any lifting equipment must comply with all current European Norms/Standards.

1.33. SEALED CONTRACT

The successful Tenderer will enter into a sealed contract with Sligo County Council, if required.

1.34. FLEET MANAGEMENT INFORMATION SYSTEM

Sligo County Council may consider operating a fleet management information system. If Sligo County Council introduces such an online portal the contractor may be required to submit authorisation requests and record all inspection, maintenance and repair work to each vehicle through the portal.

1.35. PRICING

The supply and lease hire with maintenance cost as quoted in the Tender Response Document, must be an all-inclusive figure to also cover delivery of the vehicle, training of staff in the safe operation of the vehicle and vehicle registration tax but excluding VAT.

Prices quoted must remain firm for a period of 12 months from date of submission of tender

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2. SPECIFICATION OF REQUIREMENTS

2.1. TECHNICAL SPECIFICATION FOR LOT 1, LOT 2, LOT 3 AND LOT 4 – SUPPLY ON LEASE HIRE WITH MAINTENANCE OF LOW EMISSION DIESEL/HVO PANEL VANS

2.1.1. OVERVIEW

Tenders are invited for the supply on lease hire with maintenance of right hand drive low emission internal combustion engine panel vans to the following specification.

The vehicles must be new 2024/25 models of reputable manufacturer conforming to all current EU and Irish legislation including safety, health & welfare legislation.

Lot No.	Description of Lot	Estimated Quantity	Duration of Lease (Years)
1	Small Panel Van (SWB), 2,200 kg GVM, Cargo Volume 3.0 m ³ , Payload >560 kg	15	4
2	Small Panel Van (LWB), 2,400 kg GVM, Cargo Volume 3.5 m ³ , Payload >560 kg	1	4
3	Medium Panel Van, 2,700 kg GVM, Cargo Volume 6.0 m ³ , Payload >850 kg	10	4
4	Large Panel Van (LWB), 3,500 kg GVM, Cargo Volume 12.0 m³ , Payload 1,000 kg	1	4

2.1.2. MECHANICAL AND ELECTRICAL

2.1.2.1. Engine

The vehicles must have low emission internal combustion engines to the following specifications

Lot	Engine Capacity [litres]	Minimum Power Output [kW @ rpm]
1	1.5	74 @ 3,500
2	1.5	74 @ 3,500
3	2.0	80 @ 3,500
4	2.0	96 @ 3,500

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.1.2.1. Emissions / Energy and Environmental Performance

As a minimum the vehicle must meet the requirements of the latest European Emission standards applicable to such vehicles

The tenderer must provide details of the WLTP Combined Fuel Consumption (l/100 km) and WLTP Combined CO₂ Emissions (g/km) for the vehicle tendered.

The tenderer must also submit the emissions data as per the EC Certification of Conformity.

Where the tenders are submitted for Euro 6 diesel vehicles the tenderer must submit written confirmation from the vehicle manufacturer that the normal operation, associated warranty and servicing of the vehicles will not be affected if the vehicles are fuelled and run on 100% hydro-treated vegetable oil (HVO).

2.1.2.2. Gearbox

Lot 1, 2, 3 and 4: The gearbox must have minimum five forward speeds in a single range and one reverse.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.1.3. WEIGHTS AND DIMENSIONS

2.1.3.1. Gross Vehicle Mass (GVM)

The GVM of the vehicles must be set out below

Lot No.	Max GVM [kg]
1	2,200
2	2,400
3	2,700
4	3,500

2.1.3.2. Payload

The vehicles must have a minimum Load Compartment/Cargo Volume (m³) and Payload (kg) of that shown below for each of the Lots listed.

Lot No.	Min Load Compartment / Cargo Volume [m³]	Min Payload [kg]
1	2.9	560
2	3.6	
3	6.0	850
4	12.0	1,000

2.1.3.3. Wheelbase

The vehicle must have a wheelbase in the range shown below for each of the Lots listed.

Lot	Wheelbase Range [mm]
1	2,600 – 2,800
2	3,000 – 3,100
3	2,900 – 3,000
4	3,600 – 3,800

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.1.3.4. Dimensions

The vehicle must not exceed the maximum dimensions set out below.

Lot No.	Maximum Dimensions [mm]		
	Overall Length [mm]	Overall Width (excl. mirrors) [mm]	Overall Height (Unladen) [mm]
1	4,500	1,900	1,900
2	4,900	1,900	1,900
3	5,000	2,000	2,000
4	6,000	2,100	2,800

2.1.4. FUELLING

2.1.4.1. Fuel Tank

Minimum capacity of the fuel tank must be 60 litres. The fuel tanks must be fitted with locking cap and reliable fuel gauge. A capless refuelling pipe is acceptable where access to the refuelling pipe is only obtained by unlocking the vehicle.

2.1.4.2. Adblue Tank

If an Adblue tank or equivalent is required to achieve the emission level required by the relevant emission standard, the minimum capacity of the tank must be 20 litres. The Adblue tank must be clearly labelled as “Adblue additive only” on the tank. The Adblue tank must be fitted with locking cap. A capless adblue refuelling pipe is acceptable where access to the refuelling pipe is only obtained by unlocking the vehicle.

2.1.4.3. Hydrotreated Vegetable Oil (HVO)

The tenderer must submit written confirmation from the vehicle manufacturer that the normal operation, associated warrantee and servicing of the vehicles will not be affected if the vehicles are fuelled and run on 100% hydro-treated vegetable oil (HVO).

2.1.4.4. Fuel Economy

In addition to the provision of the declared fuel consumption figures in accordance with European Union WLTP testing Regulations, all vehicles to be fitted with engine Stop/Start fuel economy system.

2.1.4.5. WLTP / Efficiency

The tenderer must submit the WLTP City and WLTP Combined Efficiency figures in litres/100km.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.2. TECHNICAL SPECIFICATION FOR LOT 5, 6, 7, 8 – SUPPLY ON LEASE HIRE WITH MAINTENANCE OF ELECTRIC PANEL VANS

2.2.1. OVERVIEW

Tenders are invited for the supply on lease hire with maintenance of 100% electric (Lot 5, 6, 7) & Lot 8 PHEV. all zero emission, right-hand drive vehicles to the following specification.

The vehicles must be new models of reputable manufacturer conforming to all current EU and Irish legislation including safety, health & welfare legislation.

Lot No.	Description of Lot	Estimated Quantity	Duration of Lease (Years)
5	Small Electric Panel Van (SWB) , 2,400 kg GVM, Cargo Volume 3.0 m ³ , Payload >560 kg	10	4
6	Medium Electric Panel Van , 2,700 kg GVM, Cargo Volume 6.0 m ³ , Payload >850 kg	5	4
7	Large Electric Panel Van (LWB) , 3,900 kg GVM, Cargo Volume 12.0 m ³ , Payload 1,000 kg	1	4
8	Small plug-in hybrid (PHEV) Panel Van , 2,400 kg GVM, Cargo Volume 3.0 m ³ , Payload >560 kg	4	4

2.2.2. MECHANICAL AND ELECTRICAL

2.2.2.1. Battery

Lots 5 & 6: The vehicles must be powered by a rechargeable Lithium-Ion battery with a Minimum Useable Capacity of **50 kWh**

Lot 7: The vehicles must be powered by a rechargeable Lithium-Ion battery with a Minimum Useable Capacity of **80 kWh**

Vehicles offered with a larger capacity battery will be awarded more marks **under this criterion.**

2.2.2.2. Electric Drive / Motor criteria.

The vehicles must be 100% electric with a synchronous AC motor capable of **100 kW (136 PS)** max or peak power.

2.2.2.3. Transmission

The vehicle must have a single reduction gear, automatic transmission.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.2.3. WEIGHTS AND DIMENSIONS

2.2.3.1. Gross Vehicle Mass (GVM)

The maximum GVM must be as set out below:

Lot No.	Gross Vehicle Mass [kg]
5	2,400
6	2,700
7	3,900
8	2,400

2.2.3.2. Cargo Volume and Payload

The vehicles must have a *minimum* Load Compartment/Cargo Volume (m³) and Payload (kg) of that shown below for each of the Lots listed.

Lot No.	Min Load Compartment / Cargo Volume [m ³]	Min Payload [kg]
5	3.0	560
6	6.0	850
7	12.0	1,000
8	2.9	560

2.2.3.3. Wheelbase

The vehicles must have a wheelbase as set out below

Lot No.	Max Wheelbase
5	2,600 – 2,800
6	2,900 – 3,000
7	3,600 – 3,800
8	2,600 – 2,800

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.2.3.4. Dimensions

The vehicle must not exceed the maximum dimensions set out below.

Lot No.	Maximum Dimensions [mm]		
	Overall Length	Overall Width (excl. mirrors)	Overall Height (Unladen)
5	4,500	1,900	1,900
6	5,000	2,000	2,000
7	6,700	2,100	2,800
8	4,500	1,900	1,900

2.2.4. CHARGING

2.2.4.5. AC Charging

The vehicle must facilitate 3 phase AC charging using a Type 2 ‘Mennekes’ connection at a rate of 11 kW, minimum.

2.2.4.6. DC Fast Charging

The vehicle must facilitate DC fast charging using a CHAdeMO or Type 2 CCS connection at a rate of 100 kW, minimum.

Vehicles offered with higher DC charging rate will be awarded more marks for this criteria.

2.2.4.7. WLTP / Efficiency

The tenderer must submit the WLTP City and WLTP Combined Efficiency figures - in kWh/100km - for the vehicle.

2.2.4.8. Regenerative Braking and Range Optimisation

The vehicle must have regenerative braking.

The tenderer must also state all other range optimising features of the vehicle.

2.2.4.9. Economy Mode

In addition to the above the vehicle must have an ‘Economy Mode’, or equivalent, such that it displays real time information on power consumption and alerts the driver when excessive power is being consumed.

These indicators / alerts must assist the driver, making them aware of how their driving style is impacting on their driving range.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

While using these modes drivers must be given clear guidance on how to extend their driving range by maximising the performance of the vehicle.

2.3. GENERAL REQUIREMENTS FOR ALL VEHICLES

2.3.1. OVERVIEW

The specifications below apply to all vehicles in this tender document. An attempt has been made to group the items in a similar way as in the previous chapters.

2.3.2. MECHANICAL AND ELECTRICAL

2.3.2.1. Lights

All lights - including beacons, headlamps, tail lights, reversing, side and work lights - must be LED.

The vehicle must have a low-profile amber beacon fitted on the Vehicle.

The vehicle must also have front facing white reflector marker lights placed on each side, along the top edge of the vehicle body.

The activation switch for the beacons must be in the cab of the vehicle.

Reversing white strobes to be fitted under the rear lights of the vehicle, activation of these lights must be controlled by engaging reverse in the vehicle.

The vehicle must also be equipped with an Emergency Stop Signal (ESS) as per GSR2

2.3.2.2. Daytime Running Lights

The vehicles must be fitted with daytime running lights (DRLs). The DRLs must come on automatically on start-up and switch off automatically when the vehicle is switched off, without affecting the operation or safety of the vehicle.

Daytime Running Lights must operate on both front and rear lights.

2.3.2.3. Steering

The steering must be power assisted and adjustable.

2.3.3. CAB

2.3.3.1. Details

The cab must be capable of transporting up to 2 people safely including the driver.

The cab must be metal, composite or fibreglass construction designed for maximum visibility and ease of entry and egress.

Doors must be provided on both sides of the cab.

The driver's seat must be fully adjustable. Headrests must be provided. Each person must be provided with an inertial reel seat belt.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

Glass in the windscreen must be laminated and heated.

A cab heater / demister must be provided.

An internal cab light must be provided.

The cab must be provided with floor mats of suitable quality for all the seating areas.

A first aid box, warning triangle and 2kg fire extinguisher must be provided.

An internal solid bulkhead (full width and full height) must be provided separating the driver and cargo areas.

The cab must satisfy all current legislative requirements regarding glass, seat belts, access and safety in general.

A sticker to be provided to show the payload, towing capacity and the tyre pressure.

2.3.3.2. Instrumentation

The vehicle must be fitted with speedometer, engine temperature gauge, an Adblue gauge (if required) and all other necessary gauges.

The instrumentation panel must be provided with suitable illumination for night driving.

The vehicle must have all instruments / equipment required under current or pending E.U. Regulations for its size and use.

2.3.3.3. Air-conditioning

The vehicles must be fitted with air-conditioning.

2.3.3.4. Cab Mirrors

Electrically adjustable and heated external wing / door mirrors must be fitted to the vehicles.

2.3.3.5. Bluetooth

The cab must have a Bluetooth or equivalent hands-free system connected to the vehicle's audio system capable of showing mobile phone information.

A USB power point must be fitted on the driver side suitable for charging a mobile phone.

2.3.3.6. Tax Disc Holder

The Tenderer must supply a secure storage unit on the vehicle dashboard/windscreen to store the insurance disc, tax disc and CVRT certificate securely, so the documents cannot be removed or stolen.

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2.3.4. CARGO AREA

2.3.4.1. Cargo Area Details

The cargo area must have rear opening doors and a passenger side sliding load door. The cargo area must be covered in plywood, minimum thickness of 6 mm. Floor tie down points to be provided. A light to also be provided.

2.3.5. SAFETY

2.3.5.1. General Safety Regulation (GSR2) - Regulation (EU) 2019/2144

All vehicles tendered must comply with General Safety Regulation (GSR2) - Regulation (EU) 2019/2144. The GSR2 introduces a number of new mandatory safety features for cars, vans, buses and trucks from July 7, 2024 on newly manufactured vehicles.

2.3.5.2. Safety

All known manufacturer's safety risks at the time of tender are to be supplied with each vehicle type.

All required signage and warning labels for the vehicle or any ancillary equipment must be in place on the receipt of the vehicle by Sligo County Council.

A laminated sheet must be fitted to each vehicle to identify the specific safety items and instructions vital for the safe operation and upkeep of the vehicle

2.3.5.3. Vehicle Safety

All vehicles must be supplied with anti-lock braking system (ABS) and Electronic Stability Programme (ESP), trajectory control and anti-rollover system.

The vehicles must have hill start aid, wheel anti spin regulation and emergency braking assist.

Advanced Emergency Braking (AEB) and Emergency Stop Signal (ESS) as per GSR2

The vehicles must be fitted with Lane Departure Warning System. Emergency Lane-Keeping System (ELKS) as per GSR2

2.3.5.4. Driver and Passengers Airbags

The vehicle must be fitted with driver and front passenger airbags.

2.3.5.5. Cab Safety Equipment

The cab must satisfy all current legislative requirements regarding glass, seat belts, access and safety in general. A first aid box, warning triangle and 2kg fire extinguisher must be provided.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

2.3.5.6. Reversing Alarm

A reversing buzzer must be provided. It must be possible to adjust the volume of the reversing buzzer where vehicles are working at night in residential zones.

(Reversing Detection System- General Safety Regulation (GSR2)-Regulation (EU) 2019/2144)

2.3.5.7. Cameras

A colour infra-red reversing camera with microphone must be fitted under the rear of the chassis, which must be activated using the reverse gear.

The output from the camera will be displayed on a visual display unit mounted on or near the cab dashboard.

2.3.5.8. Vehicle Under-run Protection

Vehicle must be supplied with side and rear under run protection where required.

2.3.5.9. Health and Safety Certification

It must be the Tenderer's responsibility to ensure all health and safety certification for the vehicle and ancillary equipment is up to date whilst in use in Sligo County Council. This includes all lifting equipment and other such appliances.

2.3.5.10. Vehicle Suitability for Urban & Rural Driving

Due to the stop/start nature of work in Sligo County Council the vehicle supplied must be suitable for this type of environment.

2.3.5.11. Speed Limiter

A speed limiter must be fitted to all vehicles and set to 90 km/h.

2.3.5.12. Loading Compartment Dimensions.

This must hold the equipment securely in place, even while the vehicle is tipping

2.3.6. SECURITY

2.3.6.1. Alarm / Immobiliser

A reputable alarm or immobiliser unit must be fitted.

2.3.6.2. Keys

All Vehicles must be supplied with 4 sets of ignition keys for each vehicle type.

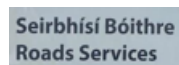
2.3.7. EXTERIOR / FINISH

2.3.7.1. Colours

The vans must be supplied in Sligo County Council's standard white colour.

Supply on Lease Hire with Maintenance of 2,200 kg–3,500 kg GVW Low Emission Diesel/HVO Panel Vans and 2,200 kg–3,900 kg GVW Battery Electric (BEV) Panel Vans

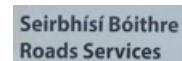
The successful Tenderer must fit Sligo County Council logos & section/service to the vehicles upon delivery. Required logos - Front bonnet, sides & rear doors. Note: Additional logos on Electric vehicles to be provided.



2.3.7.2. Vehicle Marking

The vehicles must be supplied with full side and rear reflectorized and florescent marker strips as per the requirements of SI 128/1970.

Yellow/Red Chevrons must be fitted to the rear e.g.



The Tenderer may be required to fit additional high visibility markings to the vehicle as per the requirements of Sligo County Council.

2.3.7.3. Registration Plate

Vehicles must be provided with laminated registration plates in accordance with the Road Traffic Act.

2.3.7.4. Wheel Nut Indicators

Wheel Nut Indicators must be fitted to all the external wheels of the vehicles.

A full size spare wheel is to be provided.

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2.3.8. HANDOVER / DOCUMENTS

2.3.8.1. Legal Conditions

The vehicles must comply fully with all the current Road Traffic Acts.

2.3.8.2. Technical Specifications

Full technical specifications, catalogues and other relevant data are to be furnished with the tender. Failure to comply with this requirement may lead to the tender in question being left out of consideration.

2.3.8.3. Vehicle User Manuals

The Tenderer must supply vehicle user manuals with each vehicle. A pdf version of the vehicle user manual must be supplied to Sligo County Council Fleet Nominated Person.

2.3.8.4. Test Drive

The Tenderer may be asked to submit the tendered vehicle for test drive.

2.3.8.5. Training

The Tenderer must be responsible for training Sligo County Council staff in the use and safe operation of the vehicle and all fitted equipment at no extra cost to Sligo County Council.

The successful tenderer must provide the Fleet Nominated Person with a record of those people who have been trained in the vehicle and fitted equipment. This record must include the trainees' name, address, training details and date of training.

2.3.8.6. EC Whole Vehicle Type Approval (ECWVTA), Declaration of Conformity and C.E. Marking

The vehicle must meet the requirement of Framework Directive (2007/46/EC). The vehicle must meet the National Small Series Type Approval and Individual Vehicle Approval as per SI No. 158 of 2009 where applicable. The vehicle itself and all ancillary equipment mounted on the vehicle will conform to all relevant European Norms, must be CE marked and must be accompanied by a "Declaration of Conformity". A "Declaration of Incorporation" is also required where applicable.

All other relevant documentation to be supplied as required by EC Directives in force at the time. The vehicle must meet all of the relevant separate Directives and Regulations applicable to vehicles of its type and size. Particular attention is to be paid to directives 98/37/EC and 2006/42/EC. The vehicles must meet all of the relevant separate Directives and Regulations listed in Annex IV of 2007/46/EC.

2.3.8.7. Specifications to be Finalised

Any bespoke alterations/additions to the basic vehicle specification above required by the County Council user, e.g. installation of a roof rack / roof vent / special Internal vehicle Lining / the fitting of tow hitch) along with detailed cost implication

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of all such modifications on the monthly hire rate tendered must be agreed and signed off on by Sligo County Council.

2.4. WARRANTY GUARANTEE

The complete and exact details of the warranty or guarantee or a free servicing period that is offered, as part of the tender must be given on tendering.

The tenderer's response must specify the warranty terms and conditions for each component of the vehicle and bodywork.

As a minimum a two year warranty from the vehicle manufacturer is required.

For Lot details on the Electric Vehicle Drive Train Warranty or equivalent (for all electric parts) and the Electric Vehicle Battery (Li-Ion) capacity coverage covering capacity loss must be provided.

It is a condition of the contract that the successful tenderer extend to the Council or enforce on its behalf the benefit of any guarantee or warranty which may have been granted to the tenderer by the manufacturer of the vehicles or any component thereof.

3. DELIVERY

Delivery is required to Sligo County Council Machinery yard at Carrowgobbadagh, Carraroe, Co Sligo F91 HH39.

Tenderers must state the delivery lead time in the **Tender Response Document**. On award of contract, delivery dates will be agreed with the successful tenderer, taking into consideration the delivery lead time stated in the form of tender.

The vehicle must be delivered in accordance with the agreed delivery dates.

If the awarded tenderer fails to supply the vehicle in accordance with the agreed delivery dates, then if Sligo County Council deems it necessary, it reserves the right to cancel the initial order and to procure the vehicles off-contract.

The delivery time must not exceed 36 weeks from date of order.